

## GLAPWELL PARISH COUNCIL

### Minutes of meeting of Glapwell Parish Council held on Thursday 27<sup>th</sup> April 2016 At the Glapwell Centre

#### **Present:**

Clive Fleetwood  
Sue Pilgrim

Rachel Hibbert,  
Tony Trafford (Chair)

**Also in attendance** - Sue O'Donnell, Councillor C Moesby, Frank Rodgers, Pete Humphries

**22/16 Apologies for Absence** – Jackie Hole, John Jepson, Joan Evans

**23/16 Declarations of Interest - None**

#### **24/16 Public Forum**

Frank Rodgers asked for an update on action to address concerns he had raised about the condition of the Glapwell Centre in December 2015 particularly about the broken blinds and the damage to the gable on the roof of the Sports hall. He also referred to a subsequent discussion in January 2016 when a statement had been made by the clerk about the income from a letting at the Centre. He had noted that this was not recorded in the minutes.

Tony Trafford informed him that a site visit had been undertaken and an action plan produced covering the issues he had raised. Frank was provided with a copy and given an update on progress. There had also been a meeting with a director of REAL Education to discuss their responsibility for repairs and also the supervision of their students.

On the second point Tony said he recalled the discussion about the impact of losing a major user of the Centre but that the minutes of the meeting recorded the main points of a discussion and any decisions on action. The minutes had been agreed but proposed that a note be added to refer to this discussion.

Frank also asked Councillor Moesby about progress on establishing a community utility system for gas and electricity. Councillor informed him that the proposal had not been taken forward but there were some discussions taking place with Nottinghamshire County Council. He promised to send information on this directly to Frank.

**25/16 Minutes of Parish Council Meeting held on 25<sup>th</sup> February 2016**

The minutes were agreed as a correct record of the meeting and signed by the chair of the meeting.

## **26/16 Matters Arising**

**16/16 Noticeboard** – The noticeboard had not been erected. **It was agreed that a quote be obtained from a contractor who was carrying out work on the roof.**

## **27/16 Reports**

**Derbyshire County Council** – Councillor Moesby gave a report on the following items:

**Capital Projects in Glapwell** – Following the site visit in December, a scheme was being drawn up for a new crossing on The Hill. In addition there were a further 2 potential schemes in the Capital Programme – traffic lights at the end of Rowthorne Lane and vehicle activated signs coming into the village from Pleasley, but these were subject to funding being available.

John Jepson asked why there were better traffic controls in Nottinghamshire. Councillor Moesby suggested that each Council followed their own local priorities.

**Academisation of Schools** – Derbyshire County Council were opposed to the proposals included in the Government's White paper.

**Devolution** – Plans were still not clear for devolution of powers in Derbyshire. Each Council had discussed their position and further work was needed to agree the next steps.

## **Glapwell Centre**

**Action Plan** - A progress report was given on the action being taken following the site visit in February. A meeting had been held on 10<sup>th</sup> March with Richard Smith, Director of REAL Education and action on the following items agreed-

- New arrangements for notification of damage and agreeing responsibility for action
- Access to be limited to specific parts of the building when supervision levels could not be achieved
- More regular meetings to discuss issues
- New arrangements for storage of equipment
- Potential to be explored for joint projects to attract funding

It was also agreed that the agreement be revised and a new agreement prepared to start on 1<sup>st</sup> June 2016.

**Centre Management Committee** – **It was agreed that the Committee be expanded to include at least 4 representatives of users of The Centre and that this Committee should meet every 3 months.** The clerk was asked to write to all users and invite them to a meeting in June to discuss the future of the Committee and to agree representation.

**Complaint about Parking** – The clerk read out an email from a local resident about damage to her car caused by the car of a visitor to the Centre. There had been an investigation of the incident with the Centre Manager who confirmed that she was aware of the incident and had requested the visitor to move her car. A large number of people had attended the meeting held on a

Saturday morning. A number of people had parked their cars on the car park and surrounding roads including a minibus. The incident had occurred on the road.

Members accepted that there was a issue with parking but one of the problems was that residents used the car park on a regular basis and this restricted access for visitors. It was suggested that the only action the Council could take was to ask the Centre Manager to advise visitors attending a large meeting about access to parking before the meeting and to ask residents to move their cars to provide spaces. **This was agreed and also that Rachel Hibbert contacted the resident immediately after the meeting to explain the Council's response and the clerk would follow up when she returned from holiday.**

**Glapwell Sporting Association** – Tony informed the Council that a meeting was planned for Tuesday May 3<sup>rd</sup> 2016.

## **28/16 Finance**

**Monthly Finance Summary for March 2016** – The information provided was considered and it was agreed to make the following payments.

Cheques		Direct Debits/BACS	
43.68	DWP	276.98	PAYE/NI
425.19	DCC Pensions	2735.07	Salaries
402.00	Vault Contracts	187.20	PAGEKIRK
179.30	VIKING	54.33	BT Payments
242.84	Bolsover District Council	92.10	EON
341.44	Overton Electrical	642.62	OPUS
320.50	Bolsover District Council		
250.00	Bramley Vale School		
400.00	JS Marriott		
220.00	King Electrical		

**Cost of Gas-** Members of Finance had noted that the gas bills still seemed to be high and had requested that gas usage be monitored.

**Cricket Club Lease** – It had been noted that the renewal of the license agreement with the cricket club was outstanding. The original license with the club had been agreed in March 2004 for 10 years. Members were reminded that they had agreed to roll forward the agreement on a year by year basis to allow time for discussions with the cricket club about their development plans for the ground and to explore the potential for joint working with Glapwell Sporting association. Members of Finance recommended that a legal opinion be obtained on the license and advice obtained on options for the future. **This was agreed.**

**Council Tax Support** – A letter had been received from Bryan Mason, Finance Director, Bolsover District Council to inform the Council that the grant support was to be reduced over the next 3 years and then withdrawn. The information was noted

**Churchyard Maintenance** – A letter had been received from the Parochial Church Council asking the Council to contribute to cost of maintaining the

churchyard. It was proposed that a grant be made to cover a third of the cost. **This was agreed.**

### **29/16      Audit Return 2015/16**

**Internal Audit** – The internal audit had been completed by J S Marriott with no major issues identified for action.

**Annual Return** - The Clerk circulated a report outlining the information required by the Annual Return. She read out the contents of the annual return including 1) the Annual Governance Statement, 2) the bank reconciliation from the Annual Statement of Accounts for 2015/16, 3) Statement of Council Assets.

**Annual Governance Statement** – The statements were confirmed.

**Bank Reconciliation** - The bank reconciliation provided in the audit return was correct.

**Statement of Council Assets** – **It was agreed that the current estimates be included in the annual audit return.**

**It was agreed that the contents were accurate and the document was signed by the Chair and clerk for submission, along with the report from the internal auditor.**

**Public Inspection of Accounts – Following new regulations, it was agreed that the accounts be available from a period of 30 working days between Friday 3<sup>rd</sup> June and Thursday 14<sup>th</sup> July 2016.**

### **30/16      Planning**

**BDC Planning Application 16/00175/FUL 53 The Hill Glapwell Chesterfield S44 5LX** – The decision was noted.

### **31/16      Correspondence**

<b>Date</b>	<b>Subject</b>	<b>Action</b>
04/03/16	BDC Precept Dates and Amounts Payable for 2016/17	Noted
March	The Pensions Regulator – law on workplace pensions	Noted
23/03/16	BDC Council Tax Support Scheme 2017/18 Onwards	Finance C'ttee 24/03/16
	RBS Internet Banking Security	Noted
	HMRC Budget Information	Noted
	Bolsover and District LSP Parish Council Liaison Meeting 18/04/16	Noted
10/04/16	Parochial Church Council – Request for a grant towards Maintenance of Church yard	Discussed at 28/16
	Came and Company Spring Council matters 2016	Noted
	Groundwork Cresswell – Information on their work	Noted
	ROSPA Notification of Pay Area Inspection May 2106	Noted
25/04/16	BDC Planning Application 16/00175/FUL 53 The Hill Glapwell Chesterfield S44 5LX	Discussed 30/16
11/04/16	DCC Derbyshire and Derby Minerals Local Plan – Consultation Report	Noted
<b>BY EMAIL</b>	<b>Circulated to All Members</b>	
02/03/16	Parish Council Liaison - 22nd February, 2016 - Draft Notes	<b>Noted</b>

03/03/16	DALC Circular 5	Noted
03/03/16	CVP E-Newsletter 3rd March 2016	<b>Noted</b>
07/03/16	BDC Stay Connected - Devolution Deal Proposals	Noted
10/03/16	DCC Blue Badge Crackdown Campaign	Noted
14/03/16	Rural Action Derbyshire – Community Directory Derbyshire	Noted
	Derbyshire Children’s Holiday Centre - !25 years Celebration	Noted
	EON – Changes to terms and Conditions	Noted
14/03/16	JR Talent Invoices for Glapwell Carnival	Finance C'ttee 24/03/16
15/03/16	BDC Sports Development News - March 2016	Noted
15/03/16	DALC Circular 06/2016	Noted
17/03/16	CVP E-Newsletter 10th March 2016	Noted
23/03/16	Cricket Club – Request for Financial Assistance	Finance C'ttee 24/03/16
07/04/16	CVP E-Newsletter 7th April 2016	Noted
11/04/16	Police and Crime Commissioner Election – Information on Candidates	To display
11/04/16	BDC Stay Connected - Refurb for Castle Leisure Park	Noted
15/04/16	Glapwell Centre parking – Complaint from Resident	Noted
17/04/16	CVP E-Newsletter 17th March 2016	Noted
18/04/16	Invitation to a presentation from INEOS Shale 09/05/16	Noted
18/04/16	BDC Stay Connected - Report Fly Tipping	Noted
19/04/16	Derbyshire Association of Local Councils - Circular 7 - Training - Finance for Cllrs - Neighbourhood Planning - Health & Safety - Tree & Woodlands.	Noted
19/04/16	DCC Information for Community Groups Free Energy Saving Advice	Noted
20/04/16	Notification of play area inspection for Glapwell Parish Council	Noted
21/04/16	CVP E-Newsletter 21st April 2016	Noted
25/04/16	BDC Stay Connected - Great British Food and Drink Festival	Noted

**32/16      Date of Next Meeting –** It was agreed that the next meeting will be held on **Thursday 26<sup>th</sup> May 2016**. It was also necessary to change the date of the meeting in June because of a clash with the Referendum called for the 23<sup>rd</sup> June. **It was agreed that the meeting be held on Thursday 30<sup>th</sup> June.**

Sue O'Donnell    21/05/16